

Job Description

Title: Youth & Worship Director

Status & Benefits:	Full Time, Salaried with Benefits
Hours per week:	40 hours per week
Directly Accountable to:	Executive Pastor
Indirectly Accountable to:	Lead Pastor
Responsible for:	Worship Ministries Jr. & Sr. High Ministries Young Adults Ministries
Relationships:	This is a highly relational ministry and thus priority must be placed on building healthy relationship with worship teams, teens, parents, youth leadership team, church & community

Summary of Position:

Northstar Church is chasing after its vision of *Following Jesus, Equipping Each Other and Sharing the Gospel, anticipating Spiritual Transformation here in Quesnel, in the Cariboo and the world.* The Youth & Worship Director position is a key leadership position that will uplift and glorify Jesus and his church through worship and discipleship. This Director will be a leader in the church, a witness to the community and a disciple-maker who hones in on two key ministries of the church: Youth & Worship.

Primary Duties:

YOUTH

Leading of Youth

- Be available to encourage, care for, challenge, and counsel the youth, young adults and parents towards effective lives as followers of Jesus (i.e. lunch at school, after school visits, attendance at extracurricular activities, home visitations, and support during times of crisis, etc.)
- Be an advocate for youth and young adults and educate the congregation about the hopes, concerns and needs of youth in the local church and community.
- Help plan, develop, and implement all aspects of a balanced youth ministry.
- Commitment to pray for youth and their families
- Model following Jesus, intentional equipping and sharing the gospel

Youth Nights

- Disciple youth into a personal relationship with Jesus in both large group and smaller relational environments
- Grow the youth ministry by creating attractive and compelling environments to which our youth can invite their not yet Christian friends
- Teach youth the Gospel and what it means to follow Jesus

On Mission

- Challenge youth and young adults to respond to God's call to serve in their communities and world
- Equip youth to share the Gospel with their friends
- Build a ministry that engages with local Middle & High Schools in Quesnel, through an on-campus ministry
- Initiate and capitalize on missional opportunities such as Soccer Camp, serving locally and biannual Missions Trips
- Mentor youth and young adults in developing their leadership skills.
- Work with Family Ministries Pastor, Young Adults Ministry Leaders to develop strong transitions

Ministering to Parents and Greater Communication

- Communicate with the youth and parents in a timely manner and as effectively as possible using all available resources (email, website, bulletin, newsletter, texting, etc.). This includes a quarterly parent's newsletter, regular parent emails regarding upcoming events, weekly youth check in texts
- Develop and implement a plan for on-going parent training and encouragement.
- Develop channels of both resources & communication that allow the parents to lead in their home
- Share ongoing changes and initiatives with parents to assist them in better understanding their youth and the culture they live in.
- Collaborate with Staff & Ministry Leaders in establishing a curriculum that is cohesive from birth to adulthood and that helps parents to complement "church learning" with home learning.

Youth Oversight Responsibilities

- Youth Leadership Team
- Youth Nights & Youth Events
- Sunday School Ministry for youth (grades 7-12). Coordinate teachers, curriculum and ongoing felt presence in this ministry
- Young Adult Ministry

Organizing and administering the youth ministry

- Ensure that the Youth Protection Policy is observed in all youth ministry settings.
- Keep records of youth participation and manage the youth ministry budget.

WORSHIP

Leading the church in passionate praise and worship

- Northstar Church Services (approx. 2x's/month)
- Occasional ministry settings, and training events e.g. Young @ Heart, Marriage Workshop, etc.

Organizing and administering the worshipping life of the church

- Ensure rosters for worship, sound, PPT are planned and communicated
- Coordinate with Lead Pastor for a united theme of music and message for Sunday services
- Maintain and developing sound equipment, instruments, lighting, video equipment, etc.
- Ensure sermons are loaded online
- Annually develop and implement an approved Ministry Plan for both Worship & Students

Leading of Worship Teams:

- Mentor and train worship leaders
- Care, and encouragement of worship team members in following Jesus, equipping and sharing the gospel
- Commitment to pray for the church, worship Team.

General Duties

- Attend and participate in staff meetings, days away, church meetings and general duties as required
- Attend church community events as required
- Additional duties requested by the Lead Pastor
- Establish an annual approved program of self-care and professional development [as outlined in the Ministry Plan] to remain fresh, current and relevant in Youth & Worship Ministries.
- Work with Staff & Ministry Leaders to bridge the gap between what children and youth are learning in their programs and what adults are learning in theirs.

Skills & Qualifications:

- A clearly demonstrated love for others and willingness to serve, equip, and minister
- A fully-devoted follower of Jesus Christ as demonstrated by testimony and personal habits.
- Must be in agreement with theology, vision and values of Northstar Church and its Statement of Faith <http://www.northstarchurch.ca/about/our-beliefs>
- A relational and caring heart
- An ability to take initiative, plan ahead, set priorities and work to deadlines
- Good communication skills and ability to follow through on commitments
- Experience of leading and arranging worship
- Good singer and able to play guitar and / or piano to a good standard
- Effective team leadership and listening skills
- Organizational skills
- Enthusiasm, flexibility, and strong work ethic

To Apply:

Please send an email to the Lead Pastor, Dave MacPhee, dave@northstarchurch.ca with the subject line “Youth & Worship Director Application” with the following attachments:

1. Your resume
2. A recent photo of you (and your family if you wish)
3. A cover letter, no longer than one or two pages, including a brief summary of your philosophy of youth & worship ministry.
4. Links to any worship leading or teaching (preferably video, but audio is acceptable if no video is available)